



TOWN OF PINCHER CREEK COUNCIL MEETING AGENDA

Monday, January 25, 2021 at 6:00 p.m.

Council Chambers, Town Hall

962 St. John Avenue

[Virtual via GoToMeeting](#)

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
 - 4.1 RCMP Update – Sergeant Ryan Hodge
5. **Adoption of Minutes**
 - 5.1 Minutes of the Regular Meeting of Council held on January 11, 2021
6. **Business Arising from the Minutes**
 - 6.1 Disposition of Delegation – Livingstone Landowners Group - Norma Dougall & Bobbi Lambright
 - 6.2 Disposition of Delegation - Yellowstone to Yukon Conservation Initiative - Patty Richards
 - 6.3 Disposition of Delegation - Cabin Ridge Coal Exploration - Linda Jefferson & Brad Johnston
7. **Bylaws**
8. **New Business**
 - 8.1 Labour Law Online Course
 - 8.2 2021 AUMA President's Summit on Policing
 - 8.3 Workplace Fraternalization Policy 169-20
 - 8.4 Municipal Operations Support Transfer (MOST) Funding Allocation
 - 8.5 Auditor Appointment 2020
9. **Reports**
 - 9.1 Upcoming Committee Meeting and Events
10. **Administration**
 - 10.1 Council Information Distribution List
11. **Closed Session Discussion**
 - 11.1 Expired Golf Course Lease Agreement – FOIP s. 16 & 24
 - 11.2 Red Tape Reduction – Permits and Development – FOIP s. 24
12. **Notice of Motion**
13. **Adjournment**

The next Regular Council Meeting is scheduled for February 8, 2021 at 6:00 p.m.

**Pincher Creek Provincial Detachment
Crime Statistics (Actual)
January to December: 2016 - 2020**

All categories contain "Attempted" and/or "Completed"

January 4, 2021

CATEGORY	Trend	2016	2017	2018	2019	2020	% Change 2016 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	1	N/A	N/A	0.2
Robbery		0	2	0	1	1	N/A	0%	0.1
Sexual Assaults		5	5	6	11	4	-20%	-64%	0.4
Other Sexual Offences		1	1	8	5	1	0%	-80%	0.4
Assault		64	71	56	71	68	6%	-4%	0.8
Kidnapping/Hostage/Abduction		0	1	1	1	0	N/A	-100%	0.0
Extortion		0	0	0	0	2	N/A	N/A	0.4
Criminal Harassment		15	18	17	17	23	53%	35%	1.5
Uttering Threats		30	31	25	29	31	3%	7%	0.0
TOTAL PERSONS		115	129	113	135	131	14%	-3%	3.8
Break & Enter		31	43	45	37	42	35%	14%	1.6
Theft of Motor Vehicle		16	31	25	27	20	25%	-26%	0.4
Theft Over \$5,000		3	9	9	7	5	67%	-29%	0.2
Theft Under \$5,000		111	140	116	98	104	-6%	6%	-5.6
Possn Stn Goods		10	10	15	13	15	50%	15%	1.3
Fraud		40	46	43	46	41	3%	-11%	0.2
Arson		3	3	0	1	0	-100%	-100%	-0.8
Mischief To Property		118	122	77	91	108	-8%	19%	-5.1
TOTAL PROPERTY		332	404	330	320	335	1%	5%	-7.8
Offensive Weapons		9	7	2	7	8	-11%	14%	-0.2
Disturbing the peace		101	77	88	71	73	-28%	3%	-6.2
Fail to Comply & Breaches		109	97	126	165	69	-37%	-58%	-1.2
OTHER CRIMINAL CODE		20	25	17	20	34	70%	70%	2.3
TOTAL OTHER CRIMINAL CODE		239	206	233	263	184	-23%	-30%	-5.3
TOTAL CRIMINAL CODE		686	739	676	718	650	-5%	-9%	-9.3

**Pincher Creek Provincial Detachment
Crime Statistics (Actual)
January to December: 2016 - 2020**

All categories contain "Attempted" and/or "Completed"

January 4, 2021

CATEGORY	Trend	2016	2017	2018	2019	2020	% Change 2016 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Drug Enforcement - Production		3	0	0	0	0	-100%	N/A	-0.6
Drug Enforcement - Possession		26	15	10	11	17	-35%	55%	-2.2
Drug Enforcement - Trafficking		27	10	3	3	4	-85%	33%	-5.3
Drug Enforcement - Other		2	1	0	0	3	50%	N/A	0.1
Total Drugs		58	26	13	14	24	-59%	71%	-8.0
Cannabis Enforcement		0	0	0	2	1	N/A	-50%	0.4
Federal - General		9	8	8	13	13	44%	0%	1.3
TOTAL FEDERAL		67	34	21	29	38	-43%	31%	-6.3
Liquor Act		202	129	149	211	98	-51%	-54%	-12.6
Cannabis Act		0	0	2	2	2	N/A	0%	0.6
Mental Health Act		39	38	50	38	63	62%	66%	4.8
Other Provincial Stats		78	86	106	106	101	29%	-5%	6.6
Total Provincial Stats		319	253	307	357	264	-17%	-26%	-0.6
Municipal By-laws Traffic		0	1	1	2	1	N/A	-50%	0.3
Municipal By-laws		31	15	16	22	14	-55%	-36%	-2.7
Total Municipal		31	16	17	24	15	-52%	-38%	-2.4
Fatals		3	0	0	1	1	-67%	0%	-0.3
Injury MVC		27	17	21	13	16	-41%	23%	-2.6
Property Damage MVC (Reportable)		315	277	291	234	258	-18%	10%	-15.7
Property Damage MVC (Non Reportable)		36	48	43	33	34	-6%	3%	-1.9
TOTAL MVC		381	342	355	281	309	-19%	10%	-20.5
Provincial Traffic		1,148	1,237	1,425	1,469	934	-19%	-36%	-19.6
Other Traffic		14	12	6	10	15	7%	50%	0.0
Criminal Code Traffic		92	73	90	90	97	5%	8%	2.7
Common Police Activities									
False Alarms		112	117	87	31	34	-70%	10%	-24.2
False/Abandoned 911 Call and 911 Act		62	63	61	65	76	23%	17%	3.0
Suspicious Person/Vehicle/Property		52	79	84	106	118	127%	11%	15.9
Persons Reported Missing		15	15	19	24	31	107%	29%	4.1
Search Warrants		1	0	1	0	0	-100%	N/A	-0.2
Spousal Abuse - Survey Code (Reported)		52	25	22	37	48	-8%	30%	0.4
Form 10 (MHA) (Reported)		0	0	0	0	1	N/A	N/A	0.2

**Pincher Creek Provincial Detachment
Crime Statistics (Actual)
December: 2016 - 2020**

All categories contain "Attempted" and/or "Completed"

January 4, 2021

CATEGORY	Trend	2016	2017	2018	2019	2020	% Change 2016 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	1	0	N/A	-100%	0.1
Sexual Assaults		0	2	1	0	0	N/A	N/A	-0.2
Other Sexual Offences		0	0	2	0	0	N/A	N/A	0.0
Assault		6	12	7	5	2	-67%	-60%	-1.5
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		2	1	0	0	2	0%	N/A	-0.1
Uttering Threats		2	8	2	1	6	200%	500%	0.1
TOTAL PERSONS		10	23	12	7	10	0%	43%	-1.6
Break & Enter		2	3	4	3	1	-50%	-67%	-0.2
Theft of Motor Vehicle		1	3	2	2	1	0%	-50%	-0.1
Theft Over \$5,000		0	1	1	0	1	N/A	N/A	0.1
Theft Under \$5,000		11	6	5	13	3	-73%	-77%	-0.9
Possn Stn Goods		0	3	1	4	0	N/A	-100%	0.1
Fraud		1	1	5	1	3	200%	200%	0.4
Arson		0	1	0	0	0	N/A	N/A	-0.1
Mischief To Property		6	11	4	8	6	0%	-25%	-0.3
TOTAL PROPERTY		21	29	22	31	15	-29%	-52%	-1.0
Offensive Weapons		0	0	0	0	1	N/A	N/A	0.2
Disturbing the peace		6	4	2	2	4	-33%	100%	-0.6
Fail to Comply & Breaches		3	7	8	13	3	0%	-77%	0.6
OTHER CRIMINAL CODE		2	0	2	2	3	50%	50%	0.4
TOTAL OTHER CRIMINAL CODE		11	11	12	17	11	0%	-35%	0.6
TOTAL CRIMINAL CODE		42	63	46	55	36	-14%	-35%	-2.0

**Pincher Creek Provincial Detachment
Crime Statistics (Actual)
December: 2016 - 2020**

All categories contain "Attempted" and/or "Completed"

January 4, 2021

CATEGORY	Trend	2016	2017	2018	2019	2020	% Change 2016 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	0	0	2	1	0%	-50%	0.2
Drug Enforcement - Trafficking		0	0	0	1	0	N/A	-100%	0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		1	0	0	3	1	0%	-67%	0.3
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	1	0	0	0	N/A	N/A	-0.1
TOTAL FEDERAL		1	1	0	3	1	0%	-67%	0.2
Liquor Act		3	6	13	8	2	-33%	-75%	0.0
Cannabis Act		0	0	1	0	0	N/A	N/A	0.0
Mental Health Act		5	0	3	4	2	-60%	-50%	-0.2
Other Provincial Stats		8	3	3	8	7	-13%	-13%	0.3
Total Provincial Stats		16	9	20	20	11	-31%	-45%	0.1
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		1	1	0	0	0	-100%	N/A	-0.3
Total Municipal		1	1	0	0	0	-100%	N/A	-0.3
Fatals		1	0	0	0	1	0%	N/A	0.0
Injury MVC		0	3	1	2	0	N/A	-100%	-0.1
Property Damage MVC (Reportable)		37	23	25	20	28	-24%	40%	-2.1
Property Damage MVC (Non Reportable)		9	5	4	2	2	-78%	0%	-1.7
TOTAL MVC		47	31	30	24	31	-34%	29%	-3.9
Provincial Traffic		70	56	105	87	54	-23%	-38%	-0.1
Other Traffic		3	1	0	1	2	-33%	100%	-0.2
Criminal Code Traffic		7	8	10	7	0	-100%	-100%	-1.5
Common Police Activities									
False Alarms		10	14	3	4	2	-80%	-50%	-2.6
False/Abandoned 911 Call and 911 Act		3	5	6	3	3	0%	0%	-0.2
Suspicious Person/Vehicle/Property		3	5	4	6	5	67%	-17%	0.5
Persons Reported Missing		1	0	2	2	0	-100%	-100%	0.0
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		2	3	1	1	5	150%	400%	0.4
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0

**Pincher Creek Provincial Detachment
Crime Statistics (Actual)
January to December: 2016 - 2020**

All categories contain "Attempted" and/or "Completed"

January 4, 2021

Category	Trend	2016	2017	2018	2019	2020	FLAG
Theft Motor Vehicle (Total)		16	31	25	27	20	Within Norm
Auto		1	2	1	1	3	Issue
Truck		7	12	8	14	7	Within Norm
SUV		1	1	1	2	4	Issue
Van		0	0	0	0	0	Within Norm
Motorcycle		0	3	3	1	3	Within Norm
Other		6	11	9	7	1	Within Norm
Take Auto without Consent		1	2	3	2	2	Within Norm
Break and Enter (Total)*		31	43	45	37	42	Within Norm
Business		11	17	7	8	11	Within Norm
Residence		9	9	17	12	12	Within Norm
Cottage or Seasonal Residence		4	2	6	3	1	Within Norm
Other		7	15	13	11	15	Within Norm
Theft Over & Under \$5,000 (Total)		114	149	125	105	109	Within Norm
Theft from a motor vehicle		27	48	31	32	37	Within Norm
Shoplifting		18	28	43	39	24	Within Norm
Mail Theft (includes all Mail offences)		1	0	2	0	0	Within Norm
Theft of bicycle		4	2	2	2	8	Issue
Other Theft		65	71	48	32	40	Within Norm

Mischief To Property		118	122	77	91	108	Within Norm
Suspicious Person/ Vehicle/ Property		52	79	84	106	118	Issue
Fail to Comply/Breach		109	97	126	165	69	Within Norm
Wellbeing Check		44	21	32	48	52	Issue
Mental Health Act		39	38	50	38	63	Issue
False Alarms		112	117	87	31	34	Within Norm

Traffic	Trend	2016	2017	2018	2019	2020	FLAG
Roadside Suspensions - alcohol related - No grounds to charge*		1	1	1	1	1	Within Norm
Occupant Restraint/Seatbelt Violations*		37	48	23	27	14	Within Norm
Speeding Violations*		597	598	753	850	481	Within Norm
Intersection Related Violations*		64	68	49	72	27	Within Norm
Other Non-Moving Violation*		176	194	267	254	169	Within Norm
Pursuits**		0	0	1	0	5	Issue
Other CC Traffic**		8	8	12	11	7	Within Norm

Actual" *Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.

Pincher Creek Provincial Detachment - Break and Enters (includes unlawfully in a dwelling place)

All categories contain "Attempted" and/or "Completed"

January 4, 2021

2019												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	6	2	7	2	2	1	5	2	2	3	3
Running Total	2	8	10	17	19	21	22	27	29	31	34	37
Quarter	10			11			8			8		
2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	9	2	5	1	2	1	2	6	2	7	4	1
Running Total	9	11	16	17	19	20	22	28	30	37	41	42
Quarter	16			4			10			12		
Year over Year % Change	350%	38%	60%	0%	0%	-5%	0%	4%	3%	19%	21%	14%

Pincher Creek Provincial Detachment - Theft of Motor Vehicles (includes taking without consent)

All categories contain "Attempted" and/or "Completed"

January 4, 2021

2019												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	1	1	1	2	7	5	2	2	2	0	2
Running Total	2	3	4	5	7	14	19	21	23	25	25	27
Quarter	4			10			9			4		
2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	6	0	3	0	1	2	2	0	1	4	0	1
Running Total	6	6	9	9	10	12	14	14	15	19	19	20
Quarter	9			3			3			5		
Year over Year % Change	200%	100%	125%	80%	43%	-14%	-26%	-33%	-35%	-24%	-24%	-26%

Pincher Creek Provincial Detachment - Theft Under \$5,000

All categories contain "Attempted" and/or "Completed"

January 4, 2021

2019												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	4	6	2	10	14	12	8	8	5	7	9	13
Running Total	4	10	12	22	36	48	56	64	69	76	85	98
Quarter	12			36			21			29		
2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	12	13	2	7	8	5	8	19	6	15	6	3
Running Total	12	25	27	34	42	47	55	74	80	95	101	104
Quarter	27			20			33			24		
Year over Year % Change	200%	150%	125%	55%	17%	-2%	-2%	16%	16%	25%	19%	6%

Pincher Creek Provincial Detachment - Theft from Motor Vehicles

All categories contain "Attempted" and/or "Completed"

January 4, 2021

2019												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	1	2	1	4	8	3	2	3	1	2	2	3
Running Total	1	3	4	8	16	19	21	24	25	27	29	32
Quarter	4			15			6			7		
2020												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	4	4	0	4	1	5	3	3	1	10	1	1
Running Total	4	8	8	12	13	18	21	24	25	35	36	37
Quarter	8			10			7			12		
Year over Year % Change	300%	167%	100%	50%	-19%	-5%	0%	0%	0%	30%	24%	16%

Town of Pincher Creek - Pincher Creek Detachment
Crime Statistics (Actual)
January to December: 2017 - 2020

All categories contain "Attempted" and/or "Completed"

January 12, 2021

CATEGORY	Trend	2017	2018	2019	2020	% Change 2017 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		2	0	1	1	-50%	0%	-0.2
Sexual Assaults		4	2	5	0	-100%	-100%	-0.9
Other Sexual Offences		1	4	3	1	0%	-67%	-0.1
Assault		59	41	47	42	-29%	-11%	-4.5
Kidnapping/Hostage/Abduction		1	1	1	0	-100%	-100%	-0.3
Extortion		0	0	0	1	N/A	N/A	0.3
Criminal Harassment		15	11	13	14	-7%	8%	-0.1
Uttering Threats		26	20	21	22	-15%	5%	-1.1
TOTAL PERSONS		108	79	91	81	-25%	-11%	-6.9
Break & Enter		25	21	18	23	-8%	28%	-0.9
Theft of Motor Vehicle		18	13	14	15	-17%	7%	-0.8
Theft Over \$5,000		4	3	5	4	0%	-20%	0.2
Theft Under \$5,000		102	90	75	76	-25%	1%	-9.3
Possn Stn Goods		8	7	7	8	0%	14%	0.0
Fraud		35	35	36	31	-11%	-14%	-1.1
Arson		0	0	0	0	N/A	N/A	0.0
Mischief To Property		91	57	58	74	-19%	28%	-5.0
TOTAL PROPERTY		283	226	213	231	-18%	8%	-16.9
Offensive Weapons		6	0	2	5	-17%	150%	-0.1
Disturbing the peace		58	65	54	63	9%	17%	0.4
Fail to Comply & Breaches		94	124	163	52	-45%	-68%	-8.7
OTHER CRIMINAL CODE		13	14	13	25	92%	92%	3.5
TOTAL OTHER CRIMINAL CODE		171	203	232	145	-15%	-38%	-4.9
TOTAL CRIMINAL CODE		562	508	536	457	-19%	-15%	-28.7

Town of Pincher Creek - Pincher Creek Detachment
Crime Statistics (Actual)
January to December: 2017 - 2020

All categories contain "Attempted" and/or "Completed"

January 12, 2021

CATEGORY	Trend	2017	2018	2019	2020	% Change 2017 - 2020	% Change 2019 - 2020	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		11	6	10	11	0%	10%	0.4
Drug Enforcement - Trafficking		8	2	3	2	-75%	-33%	-1.7
Drug Enforcement - Other		1	0	0	1	0%	N/A	0.0
Total Drugs		20	8	13	14	-30%	8%	-1.3
Cannabis Enforcement		0	0	1	1	N/A	0%	0.4
Federal - General		4	3	6	5	25%	-17%	0.6
TOTAL FEDERAL		24	11	20	20	-17%	0%	-0.3
Liquor Act		115	119	198	80	-30%	-60%	-2.6
Cannabis Act		0	2	2	1	N/A	-50%	0.3
Mental Health Act		27	43	29	45	67%	55%	4.0
Other Provincial Stats		59	76	92	58	-2%	-37%	1.3
Total Provincial Stats		201	240	321	184	-8%	-43%	3.0
Municipal By-laws Traffic		1	0	0	0	-100%	N/A	-0.3
Municipal By-laws		13	14	21	13	0%	-38%	0.7
Total Municipal		14	14	21	13	-7%	-38%	0.4
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		0	4	2	0	N/A	-100%	-0.2
Property Damage MVC (Reportable)		91	99	78	76	-16%	-3%	-6.6
Property Damage MVC (Non Reportable)		7	13	8	13	86%	63%	1.3
TOTAL MVC		98	116	88	89	-9%	1%	-5.5
Provincial Traffic		265	253	214	200	-25%	-7%	-23.4
Other Traffic		5	5	5	11	120%	120%	1.8
Criminal Code Traffic		34	51	45	58	71%	29%	6.6
Common Police Activities								
False Alarms		95	72	24	27	-72%	13%	-25.2
False/Abandoned 911 Call and 911 Act		29	31	23	34	17%	48%	0.7
Suspicious Person/Vehicle/Property		49	45	47	55	12%	17%	2.0
Persons Reported Missing		9	6	17	18	100%	6%	3.8



REGULAR MEETING OF COUNCIL
Held on Monday January 11, 2021
Virtually, commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: B. McGillivray, M. Barber, L. Jackson,
W. Elliott and S. Korbett

Staff: L. Wilgosh, Chief Administrative Officer;
Services Coordinator; L. Rideout, Director of
Community Services; D. Green, Family and
Community Support Services and L. Goss,
Administrative Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

BARBER:

That Council for the Town of Pincher Creek approves the January 11, 2021 agenda as presented.

CARRIED 21-001

4. DELEGATIONS

5. ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council held on December 14, 2021

McGILLIVRAY:

That Council for the Town of Pincher Creek approve the minutes of the Regular Meeting of Council held on December 14, 2020 as presented.

CARRIED 21-002

5.2 Minutes of the Committee of the Whole Meeting held on January 6, 2021

JACKSON:

That Council for the Town of Pincher Creek approve the minutes of the Committee of the Whole Meeting held on January 6, 2021 as presented.

CARRIED 21-003

6. BUSINESS ARISING FROM THE MINUTES

6.1 Disposition of Delegation – Provincial Campgrounds – Bob Cameron

KORBETT:

That Council for the Town of Pincher Creek receive the presentation provided by Bob Cameron regarding Provincial Campgrounds at the December 14, 2020 regular Council meeting as information.

CARRIED 21-004

6.2 Airport Master Plan – Alberta Community Partnership Grant Application
JACKSON:

That Council for the Town of Pincher Creek agree to be the managing partner for the Alberta Community Partnership grant program to pursue the Pincher Creek Airport Master Plan development for the communities of Municipal District of Pincher Creek # 9, the Municipality of Crowsnest Pass and the Town of Pincher Creek.

CARRIED 21-005

7. BYLAWS

8. NEW BUSINESS

8.1 Pincher Creek Humane Society Donation in Honor of Councillor O'Rourke

McGILLIVRAY:

That Council for the Town of Pincher Creek approve a donation of \$1000 in memory of Councillor Sussanne O'Rourke to the Pincher Creek Humane Society.

CARRIED 21-006

8.2 Vacancy in Position of Councillor

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to not conduct a by-election for the current vacant position of Councillor and to wait for the general municipal election to be held in October 2021.

CARRIED 21-007

9. REPORTS

9.1 Upcoming Committee Meetings and Events

Regional Emergency Management Organization
Joint Council
Community Early Learning Centre
Intermunicipal Collaboration Framework
Municipal Development and Subdivision Authority
Landfill Association
Pincher Creek Foundation

10. ADMINISTRATION

10.1 Council Information Distribution List

ELLIOTT:

That Council for the Town of Pincher Creek accept the January 11, 2021 Council Information Distribution List as information.

CARRIED 21-008

10.2 Operations Fourth Quarter Report

JACKSON:

That Council for the Town of Pincher Creek accept the Operations Fourth Quarter Report as information with thanks.

CARRIED 21-009

D. Green left the meeting at 6:37 pm

11. CLOSED MEETING DISCUSSION

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, January 11, 2021 at 6:38 pm in accordance with section 17 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Community Services, Administrative Manager in attendance.

CARRIED 21-010

ELLIOTT:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, January 11, 2021 at 6:47 pm.

CARRIED 21-011

11.1 Regional Director of Emergency Management – FOIP s. 17

ELLIOTT:

That Council for the Town of Pincher Creek accept the formal resignation of the Regional Director of Emergency Management, Brett Wuth, dated December 31, 2020, with thanks.

CARRIED 21-012

12. NOTICE OF MOTION

13. ADJOURNMENT

BARBER:

That this meeting of Council on January 11, 2021 be hereby adjourned at 6:49 pm.

CARRIED 21-013

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 25th DAY OF JANUARY 2021 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY JANUARY 25, 2021
AT 6:00 P.M.**

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Disposition of Delegation - Livingstone Landowners Group - Norma Dougall & Bobbi Lambright	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 1/25/2021

PURPOSE:

To dispose of a delegation that attended the January 6, 2021 Committee of the Whole meeting in accordance with Procedural Bylaw 1596-20.

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the presentation provided by Livingstone Landowners Group representatives Norma Dougall and Bobbi Lambright at the January 6, 2020 Committee of the Whole meeting as information.

BACKGROUND/HISTORY:

Livingstone Landowners Group representatives Norma Dougall and Bobbi Lambright attended the January 6, 2021 meeting to provide information to Committee of the Whole regarding the Grassy Mountain Coal Mine project and potential effects to water rights and quality for the Town of Pincher Creek.

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to garner further information from the Livingstone Landowners Group.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

Livingstone Landowners Group email correspondence dated January 12, 2021 - 561

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek receive the presentation provided by Livingstone Landowners Group representatives Norma Dougall

and Bobbi Lambright at the January 6, 2021 Committee of the Whole meeting as information.

Signatures:

Department Head:

Lisa Goss

CAO:

Laurie Wilgosh



Administrative Manager

From: Cao
Sent: Tuesday, January 12, 2021 10:42 AM
To: Mayor and Council
Cc: Administrative Manager
Subject: FW: letter to Town of Pincher Creek

Lisa, would you please add this email to the RFD regarding the presentation made on Jan. 6th. Thanks

From: Norma Dougall <ndougall@telus.net>
Sent: January 12, 2021 7:59 AM
To: Cao <cao@pinchercreek.ca>
Subject: Fwd: letter to Town of Pincher Creek

Dear Mayor Abergnder and Ms Wilgosh,

Bobbi Lambricht and I would like to thank the Town Council for the opportunity to present at the coucil meeting on January 6th. We would also like to pass along a summary of the Livingstone Landowners Group concerns regarding any change to the Oldman Reserve Water Allocation Order suggested by the provincial government.

After researching the history of the Reserve Water Order and how it is accessed and utilized, we see inherit risks to the water security of the Town of Pincher Creek if the order is changed and allows large scale industrial use of the reserve.

We believe the Alberta Government should not change the Oldman Reserve Allocation Order for the following reasons:

- Risk of water supply to existing leaseholders
- Risk of contamination of water supply to existing leaseholders
- Risk of constraints on water availability for future municipal growth
- Risk to obligations to downstream neighbors (50 % flow to Saskatchewan)
- Risk to the already stressed integrity of the Oldman Watershed health (slide 6 from presentation)
- The lack of data on water flow rated in headwaters, making monitoring and assessing impact impossible
- Environmental impact of the area that supplies 90% of the Oldman Basing water (slide 5 from presentation)
- Lack of fairness to existing leaseholders who had to acquire water leases at significant cost vs reserve allocations given at nominal administration fees.

We understand that only 15% of the 11,000 Acre-feet Reserve is presently accessed or utilized. We would argue that is a good thing and in fact may be the only reason the Oldman Water Basin does not have worse watershed health ratings.

Our major concern with any change in Reserve Order, is the location of the reserve. It is in the Mountain Sub Basin of the Oldman River and thus in an environmentally fragile part of the watershed and a critical location for downstream water quality and quantity. Existing water policy objectives have not been achieved at present and increased pressure on the watershed will further degrade the Oldman River, especially if the pressure is by large scale industry that will create irreversible changes to the source waters of the Oldman River Basin.

Thanks for your time,

Norma Dougall and Bobbi Lambricht, LLG Board Directors

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Disposition of Delegation - Yellowstone to Yukon Conservation Initiative - Patty Richards	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 1/25/2021

PURPOSE:

To dispose of a delegation that attended the January 6, 2021 Committee of the Whole meeting in accordance with Procedural Bylaw 1596-20.

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the presentation provided by Yellowstone to Yukon Conservation Initiative representative Patty Richards at the January 6, 2021 Committee of the Whole meeting as information.

BACKGROUND/HISTORY:

Yellowstone to Yukon Conservation Initiative representatives Patty Richards attended the meeting to provide information regarding exploring nature-based economic opportunities for Southwest Alberta.

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to garner further information from the Yellowstone to Yukon Conservation Initiative.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek receive the presentation provided by Yellowstone to Yukon Conservation Initiative representatives Patty Richards at the January 6, 2021 Committee of the Whole meeting as information.

Signatures:
Department Head:

Lisa Goss

CAO:

Laurie Wilgosh



TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Disposition of Delegation - Cabin Ridge Coal Exploration - Linda Jefferson & Brad Johnston	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 1/25/2021

PURPOSE:

To dispose of a delegation that attended the January 6, 2021 Committee of the Whole meeting in accordance with Procedural Bylaw 1596-20.

RECOMMENDATION:

That Council for the Town of Pincher Creek receive the presentation provided by Cabin Ridge Coal Exploration representatives Linda Jefferson and Brad Johnston at the January 6, 2021 Committee of the Whole meeting as information.

BACKGROUND/HISTORY:

Cabin Ridge Project Limited representatives Linda Jefferson and Brad Johnston attended the meeting to present information regarding the Cabin Ridge Coal Exploration project North of Coleman.

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to garner further information from the Cabin Ridge Project Limited.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek receive the presentation provided by Cabin Ridge Coal Exploration representatives Linda Jefferson and Brad Johnston at the January 6, 2021 Committee of the Whole meeting as information.

Signatures:
Department Head:

Lisa Goss

CAO:

Laurie Wilgosh



TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Annual Alberta Labour Law Review webinars	
PRESENTED BY: Laurie Wilgosh, Chief Administrative Officer	DATE OF MEETING: 1/25/2021

PURPOSE:

to present Councillor's request to take the Annual Alberta Labour Law Review webinar series

RECOMMENDATION:

That Council for the Town of Pincher Creek authorize Cllr. Brian McGillivray to register and take the Annual Alberta Labour Law Review webinar series for 2021 as presented.

BACKGROUND/HISTORY:

Every new year a Labour Law Online course is offered to Union contract employers in Alberta. New content and legal interpretation is provided regarding grievances, arbitration and other issues that have arisen and the court decisions associated.

- Webinars included:
1. Alberta Labour Law Arbitration update
 2. Accommodation update
 3. Freedom of Expression in the Workplace
 4. Getting Settlements and Releases Right
 5. Progressive Discipline Updates

Members of the senior management have taken these courses in the past and found them to have valuable content.

ALTERNATIVES:

That Council for the Town of Pincher Creek receive the request for Cllr. Brian McGillivray to take the Labour Law Online Course as presented.

That Council for the Town of Pincher Creek request that a senior manager take the Labour Law online course as presented.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

Legal and actual arbitration cases are reviewed

FINANCIAL IMPLICATIONS:

\$795.00 course costs, plus Council remuneration

PUBLIC RELATIONS IMPLICATIONS:

N/A

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports that Council consider Cllr. McGillivray's request to take the Labour Law Online course.

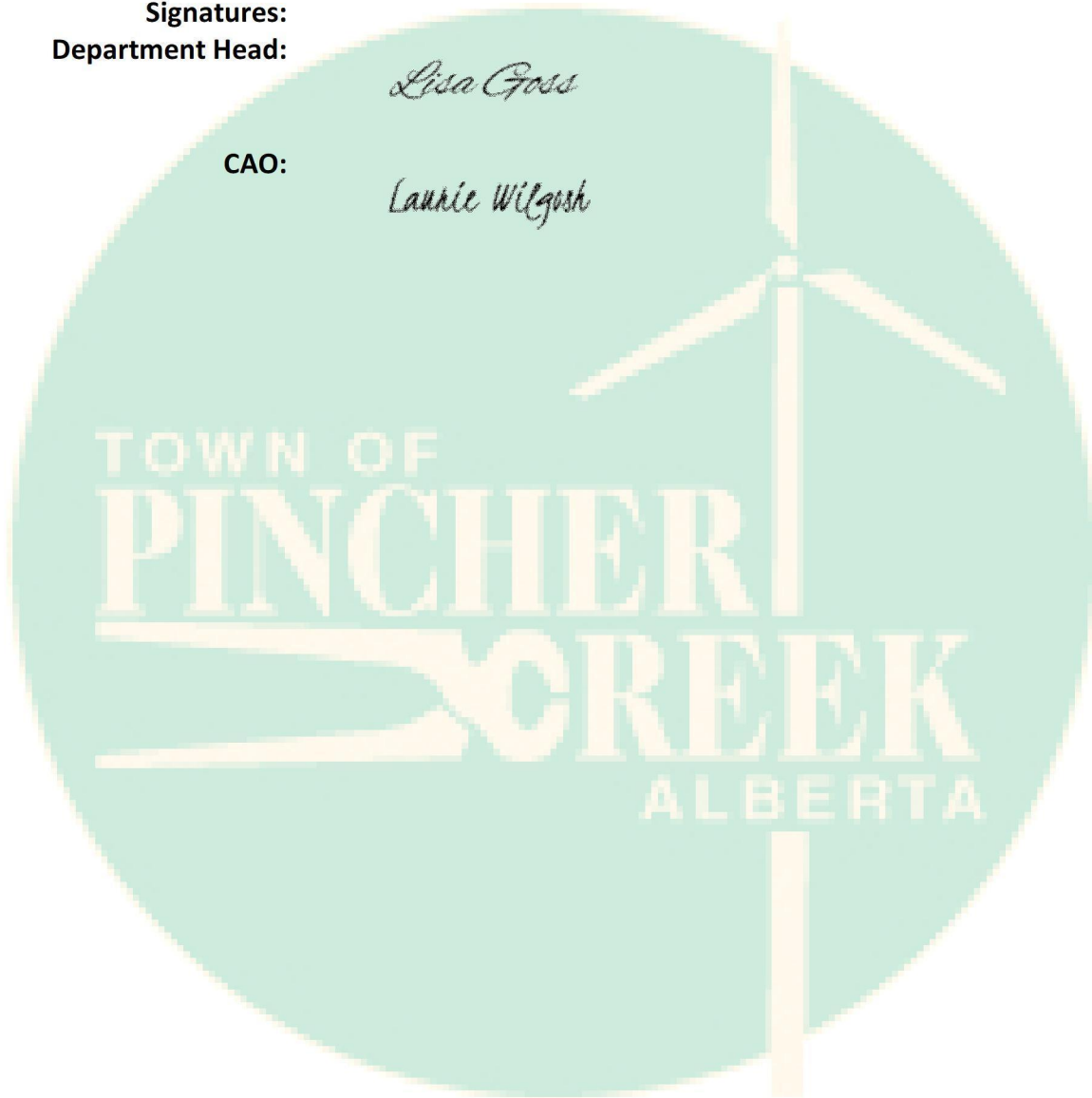
Signatures:

Department Head:

Lisa Goss

CAO:

Laurie Wilgosh



TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: 2021 AUMA President's Summit on policing	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 1/25/2021

PURPOSE:

For Council to consider attendance at the 2021 AUMA President's Summit on policing virtual sessions.

RECOMMENDATION:

That Council for the Town of Pincher Creek authorize the attendance of one, several or all of Council at the 2021 AUMA President's Summit on Policing Zoom sessions scheduled for February 4 and 17, 2021.

BACKGROUND/HISTORY:

The summit is an opportunity to share your thoughts and guide AUMA's advocacy on policing in Alberta

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the information regarding the 2021 AUMA President's Summit on policing as information.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

Registration for the event is free. Council remuneration would apply as per Council Remuneration Bylaw 1596-20.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

- 2021 AUMA President's Summit on policing - email correspondence dated January 18, 2021 - 569
- Agenda - President's Summit 2021 - 569

CONCLUSION/SUMMARY:

Administration supports that members of Council attend the 2021 AUMA President's Summit on policing.

Signatures:
Department Head:

Lisa Goss

CAO:

Laurie Wilgosh



Administrative Manager

From: Cao
Sent: Tuesday, January 19, 2021 10:34 AM
To: Finance; Community; Operations; Recreation Manager; Administrative Manager; Legislative
Subject: FW: 2021 AUMA President's Summit on policing
Attachments: Agenda - President's Summit 2021.pdf

From: President <President@auma.ca>
Sent: January 18, 2021 4:02 PM
Subject: 2021 AUMA President's Summit on policing

Dear Mayors, Councillors, and CAOs:

I am emailing to invite you to the 2021 AUMA President's Summit on policing. This event will take place as two online Zoom sessions:

- February 4, 2021 from 4:00 to 6:30 p.m. – Updates on the Police Act Review and the work of the Alberta Police Advisory Board
- February 17, 2021 from 3:00 to 6:00 p.m. – Information and discussion on the feasibility of establishing a provincial police service

The summit is an opportunity to share your thoughts and guide AUMA's advocacy on policing in Alberta. A high-level agenda is attached for your information.

To register for the President's Summit (either one or both sessions), please click [this link](#). As this is a virtual event, there is no registration fee and no limit on the number of municipal representatives that can attend. Registrants will receive a package of pre-reading materials approximately one week prior to each session to support an informed discussion. Please note that media may be in attendance at both sessions.

I look forward to hearing from you at this important advocacy event.

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | www.auma.ca



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President's Summit on Policing
February 4 and 17, 2021
Via Zoom
Subject to Change

Thursday, February 4	
4:00 to 6:30 p.m.	<p>Police Act Review</p> <ul style="list-style-type: none">• Provide an update on AUMA's most recent submission for the Police Act Review.• Share information on the provincial Police Act and the federal RCMP Act and what each Act covers.• Share information about next steps for the Review (potential guest speaker Jessica Thomson, Director of Engagement and Strategy with Justice and Solicitor General). <p>Interim Police Advisory Board</p> <ul style="list-style-type: none">• Provide an update on the Board's recommendations for 2021 provincial policing priorities (potential guest speaker Tanya Thorn, Board Chair).• Survey members to gather feedback on governance models for the operational Board.
Wednesday, February 17	
3:00 to 6:00 p.m.	<p>Provincial Police Service</p> <ul style="list-style-type: none">• Provide information on funding models for provincial police services in other jurisdictions (Ontario, Quebec).• Provide information on the experience of other municipalities who have transitioned (or considered transitioning) from the RCMP to a municipal police service (Richmond, Surrey, Red Deer).• Provide information on the province's engagement process for the provincial police service feasibility study (potential guest speaker Douglas Morgan, Executive Director of the Alberta Provincial Police Service Transition Secretariat, Justice and Solicitor General).• Hear from other key stakeholders about their positions on provincial police (potential guest speaker Deputy Commissioner Curtis Zablocki, Commanding Officer of the Alberta RCMP).• Survey members to hear their thoughts on a provincial police service, particularly what they see as key risks, benefits, and concerns.

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Workplace Fraternalization Policy 169-20	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 1/25/2021

PURPOSE:

For Council to review and consider the revised Workplace Fraternalization Policy 169-20.

RECOMMENDATION:

That Council for the Town of Pincher Creek approve the Workplace Fraternalization Policy 169-20 as presented.

BACKGROUND/HISTORY:

The Policy Review Committee reviewed and approved the revised Workplace Fraternalization Policy on September 17, 2020.

ALTERNATIVES:

That Council for the Town of Pincher Creek direct administration to further amend the revised Workplace Fraternalization Policy and bring the policy back to Council for approval.

That Council for the Town of Pincher Creek receive the Workplace Fraternalization Policy 169-20 as presented.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

Workplace Fraternalization Policy 169-20 - 565

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek approve the Workplace Fraternalization Policy 169-20 as presented.

Signatures:

Department Head:

Lisa Goss

CAO:

Laurie Wilgosh





TOWN OF PINCHER CREEK POLICY



Approved by: Council	Date: August 27, 2018	Policy Number: 169-18
Reference Motions: 18-	Revision Date: 2023	
Title: WORKPLACE FRATERNIZATION POLICY		

Policy Statement

The Town of Pincher Creek is committed to creating and maintaining a work environment free from conflicts of interest, favouritism, and exploitation. All employees of the organization should be aware that entering into a consensual romantic relationship with another employee creates the potential for risk to both parties and the organization, especially in cases where one employee exercises direct supervision of the other consenting party. There is a strong potential for conflicts of interest and the perception of an unfair advantage.

Purpose

The purpose of this policy is to prevent misunderstandings, actual and potential conflicts of interest, favouritism or perceptions of favouritism, sexual harassment claims, negative morale and other issues that may arise as a result of romantic relationships between employees. Town of Pincher Creek employees may date and develop friendships with other employees, both inside and outside of the workplace, so long as the relationships do not have a negative impact on their work, the work of others, the culture of teamwork, workplace productivity, and/or the harmonious work environment.

Definitions

1. The following definitions are provided for the purpose of this policy:
 - 1.1 Consensual relationship: refers to dating, romantic, sexual, or marriage relationships willingly entered into by the parties.
 - 1.2 Direct supervision: includes but is not limited to overseeing, directing, managing, examining, grading, advising, supervising, evaluating, recommending, promoting, employing and other employment actions including directly determining salary or wages, disciplinary action including suspension, expulsion, and termination.

Prohibited Relationships

2. Employees with the Town of Pincher Creek shall not engage in and is prohibited from consensual relationships with another employee when one employee has direct supervision with respect to the other.

- 2.1 In the event that a consensual relationship existed prior to the beginning of the period of direct supervision, or develops, or appears likely to develop, while an employee is or would be in a position of direct supervision over another employee, the employee exercising direct supervision is required to immediately report the relationship to his/her supervisor. Steps to avoid and/or terminate the position of direct supervision will be taken.
- 2.2 Avoidance or termination of direct supervision includes but is not limited to the subordinate employee not accepting such position; another appropriate employee assuming the position of direct supervision; the transfer of the subordinate employee to another position not directly supervised by the other involved party.

Discouraged Relationships

3. Consensual relationships between Town of Pincher Creek employees are strongly discouraged due to the potential for apparent and actual conflicts of interest.
 - 3.1 Should consensual relationships arise between Town of Pincher Creek employees, they must be disclosed and managed as indicated below.
 - 3.2 In instances where there is no position of direct supervision, an employee who engages in a romantic or sexual relationship with another employee must promptly disclose the existence of the relationship to his/her immediate supervisor if there is a reasonable possibility that a conflict of interest may arise.
 - 3.3 Relationships where a conflict of interest exists, or is likely to arise, are prohibited.
4. Upon disclosure of a relationship between two Town of Pincher Creek employees:
 - 4.1 The ~~immediate supervisor~~ Director and Chief Administrative Officer will evaluate the situation to determine if a conflict of interest exists or if one is likely to arise and will develop a management plan accordingly.
 - 4.2 Employees have a professional and ethical responsibility to remove themselves from any decisions that may reward or penalize the other employee involved and otherwise comply with the management plan.
 - 4.3 Chief Administrative Officer fraternization reverts to Council control.

Consequences of Violations

5. Failure to comply with this policy will be addressed as follows:
 - 5.1 The Town of Pincher Creek will determine the consequences of failure to comply with this policy, including discipline up to and including termination. Consequences will be based on the facts and circumstances of each instance.
 - 5.2 The Town of Pincher Creek will also take disciplinary action against any manager, supervisor or employee who makes false allegations of unreported consensual relationships.
6. End of Policy

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: MOST Funding Allocation	
PRESENTED BY: Wendy Catonio, Director of Finance and Human Resources	DATE OF MEETING: 1/25/2021

PURPOSE:

To discuss the allocation of the MOST Funding.

RECOMMENDATION:

That Council for the Town of Pincher Creek accept the allocation of the MOST Funding as information.

BACKGROUND/HISTORY:

MOST Funding Eligible Expenses

"Municipalities may use MOST funding for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as a result of COVID-19 impacts on revenues and operations.

Incremental operating costs could include costs such as Personal Protective Equipment, communications, additional cleaning, supplemental staffing, and additional supports for vulnerable populations.

Operating losses or deficits could include losses or deficits due to decreases in revenues such as parking fees, recreation facility entrance fees, and building permit fees.

MOST funding may only be used for eligible operating expenses or operating losses or deficits incurred between April 1, 2020 and March 31, 2021. Any funds not used for eligible expenses incurred before March 31, 2021, must be returned to the Government of Alberta."

Municipalities may also use the MOST Funding to support Community Organizations who are affected by Covid-19 in the same manner as above.

Identified Town expenses for 2020 \$14,555.81; upgrade to council chambers for 2021 audio and visual approximately \$50,000. There are more costs to be identified for additional cleaning, additional PPE expenses and more technology to aid employees working from home. Approximate loss of revenue compared to budget in recreation facilities for 2020 was approximately \$184,230.00.

The total losses for 2021 is unknown at this time.

Total MOST Grant Funding Allocation \$373,385.

ALTERNATIVES:

That Council for the Town of Pincher Creek agree to allocate \$_____ to support Community Organizations and direct administration to advertise this decision.
That Council for the Town of Pincher Creek request more information from administration.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time

FINANCIAL IMPLICATIONS:

The Town of Pincher Creek has been allocated \$373,785 to offset additional expenses and/or lost revenue due to COVID-19. The Town can also grant these funds to Community Organizations impacted by COVID-19.

PUBLIC RELATIONS IMPLICATIONS:

Both the Town and Community Organizations have been impacted by COVID-19. Administration has been receiving inquiries from Community Organizations wondering if the Town will be using the MOST Funding to provide assistance. If Council agrees to use some of the MOST Funding to aid Community Organizations, this should be advertised to the public.

ATTACHMENTS:

Confidential - Community Funding Requests - 566

CONCLUSION/SUMMARY:

Administration supports Council receiving as information.

Signatures:

Department Head:

Wendy Catonio

CAO:

Laurie Wilgosh

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Auditor/Accountant Appointment 2020	
PRESENTED BY: Wendy Catonio, Director of Finance and Human Resources	DATE OF MEETING: 1/25/2021

PURPOSE:

To appoint an auditor as per section 280 (2) of the Municipal Government Act.

RECOMMENDATION:

That Council for the Town of Pincher Creek agree to appoint Avail LLP to perform a Review Engagement of the Pincher Creek Community Early Learning Centre Ltd.

BACKGROUND/HISTORY:

As per section 280 (2) of the Municipal Government Act, council must appoint the auditor for its controlled corporations. The Pincher Creek Community Early Learning Centre Board agreed to appoint Avail LLP to perform the audit for 2020.

According to Alberta Municipal Affairs, the Pincher Creek Community Early Learning Centre Ltd. is not required to have an audit. Council could appoint Avail LLP to perform either an audit engagement, a review engagement or a notice to reader engagement. An audit provides the highest level of assurance, a review engagement provides less assurance and a notice to reader provides no assurance as the accountant simply provides a financial statement but does not perform any work to provide assurance.

Since the Pincher Creek Community Early Learning Centre Ltd. is a controlled corporation of the Town of Pincher Creek, their Financial Statements must be consolidated with the Town's Financial Statements. If a review engagement or notice to reader is chosen for the Pincher Creek Community Early Learning Centre Ltd., the Town's auditor will have to perform more work on their statements at year end. This will probably increase the audit fee for the Town.

ALTERNATIVES:

That Council for the Town of Pincher Creek agree to appoint Avail LLP to perform a Notice To Reader Engagement of the Pincher Creek Community Early Learning Centre Ltd.

That Council for the Town of Pincher Creek agree to appoint Avail LLP to perform an Audit Engagement of the Pincher Creek Community Early Learning Centre Ltd.

That Council for the Town of Pincher Creek request more information from administration.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time

FINANCIAL IMPLICATIONS:

An audit for this size of an organization will be between \$7,000 and \$10,000. A Review Engagement will be less and a Notice to Reader Engagement would be the least expensive alternative for the Pincher Creek Community Early Learning Centre Ltd. However, the Town's audit fee will probably be higher.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports appointing Avail LLP to perform a review engagement report for the Pincher Creek Community Early Learning Centres Ltd.

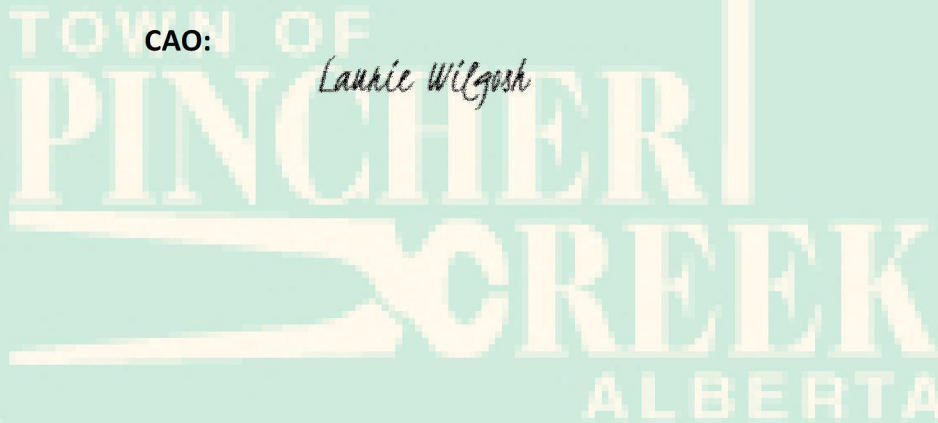
Signatures:

Department Head:

Wendy Catonio

CAO:

Laurie Wilgosh





**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
January 25, 2021**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	January 5, 2021	Adaptable Outdoors	Thank You card
2.	January 7, 2021	Tim Lasiuta, Heritage Protection Officer	January 2021 Newsletter
3.	January 7, 2021	Maggie Olson, Windy Slopes Health Foundation	Letter
4.	January 8, 2021	Companies for Zero Waste	CZW Newsletter: Does banning plastic work?
5.	January 8, 2021	Joey Going, Chinook Arch Regional Library System	Chinook Arch reduced 2021 municipal levy for first time since 1992
6.	January 12, 2021	STARS air ambulance	Your Horizons newsletter has landed! A thank-you, from STARS
7.	January 11, 2021	Recycling Council of Alberta	Extended Producer Responsibility 101 Webinar – Back to Basics
8.	January 12, 2021	Alberta Innovates	Digital Health Summit – Free Live Stream Event
9.	January 13, 2021	Parks Canada - Waterton Lakes National Park	News Release - Parks Canada and the Calgary Zoo conserving endangered butterfly in Waterton Lakes National Park
10.	January 13, 2021	Carolyn Schinkel, Chinook Arch Regional Library System	Board Report
11.	January 18, 2021	Medically At-Risk Driver (MARD) Centre	Congratulations to the Recipients of MARD's Responding to COVID-19 Funding Call
12.	January 19, 2021	Randall M. Bullock, Cardston County	Letter
13.	January 19, 2021	Foothills County Council	Sympathy Card
14.	January 18, 2021	Highway 3 Twinning Development Association	Sympathy Card
15.	January 18, 2021	C.M. (Curtis) Zablocki, RCMP	Letter